

# Managing or Working with Asbestos?

## Training Schedule for 2020



## About us:

We are the Asbestos Awareness & Abatement Training Co. Ltd trading as AAA Training Co Ltd. The company was formed in 1999 and we specialise in the delivery of asbestos management, asbestos surveying and asbestos removal training (incorporating the requisite safety and risk management instructions), for all levels of personnel.

AAA Training Co. Ltd is certificated by Isoqar and the United Kingdom Accreditation Service (UKAS) to the Internationally recognised Standard BS EN ISO 9001: 2015 for the provision of technical training courses and related training materials..

## What do we do?

To meet the environmental challenges of a changing world we know that the personnel we train must be competent to work safely and undertake their workplace responsibilities, whether this is at manual or management level. We work with our clients to achieve the training aims and objectives they have for their workforce and improve the safety culture within the whole organization, effectively managing the risks involved in this hazardous work.

Our tutors travel the world to deliver group safety training at clients' own premises, wherever they may be. They are unique in their depth of knowledge of occupational health, safety and risk management, drawing on a fund of experience that's been gained over many years.

## Where?

We provide a full programme of scheduled course dates, held at various locations throughout the UK and we travel anywhere in the world to provide training for groups of personnel at the clients' own premises.



## List of training

### Asbestos – all topics

BOHS Approved e-learning Basic Asbestos Awareness  
 Basic Asbestos awareness - classroom based  
 Safe handling of Asbestos Waste  
 Understanding Asbestos Surveys  
 Duty to Manage - complying with Reg. 4  
 Contaminated Land Remediation  
 Awareness for Scaffolding personnel  
 Asbestos Awareness for Front-line Personnel  
 Asbestos awareness for fire, flood or vandalised premises

### Asbestos Survey Training:

BOHS Approved P402 - Surveying & Sampling Strategies  
 P402 Refresher  
 BOHS Approved P402 Exam re-sit

### Managing Asbestos:

Managing Asbestos Projects  
 BOHS Approved W504 – Assessment & Control of Asbestos  
 IOSH Approved Safe Management of Asbestos  
 BOHS Approved P405 Management of Asbestos  
 P405 Refresher  
 BOHS P405 Exam re-sit  
 BOHS P407 Managing Asbestos Premises  
 Cert. Asbestos Management

### International Modules:

BOHS IP402 - Surveying & Sampling Strategies  
 BOHS IP405 – Management of Asbestos in Buildings  
 W504 – Assessment & Control of Asbestos

### Notifiable and Non-Notifiable Non-Licensed Work

(formerly known as Level 2 training)  
 Working with Non-licensed ACMs

Web-site [www.aaa-training.com](http://www.aaa-training.com)

Email [enquiries@aaa-training.com](mailto:enquiries@aaa-training.com)

Tel: + 44 (0) 1787 313137

### Working with Asbestos (Licensed work):

Asbestos Removal New Operative  
 Asbestos Removal New Supervisor  
 Asbestos Removal Operative Refresher  
 Asbestos Removal Supervisor Refresher

### Asbestos Analysis:

BOHS P401 - Identification of Asbestos  
 W504 – Assessment & Control of Asbestos

### BOHS Legionella Modules:

P900 - Maintenance and Testing of Control Measures for Domestic Hot and Cold Water Systems  
 P901 - Management and Control of Building Hot and Cold Water Services

### Health & Safety :

Combined Awareness Modules - Confined Space, Manual Handling and Working at Height  
 Emergency First Aid at Work  
 Health & Safety - Distance learning

### Bespoke Group training:

Bespoke training packages can also be designed to suit your requirements and the needs of your personnel

### In-House training at your own premises – available worldwide

All our training courses can be held at your own premises for the group training of 5 or more personnel.

## BOHS P402 Surveying & Sampling Strategies for Asbestos in Buildings

**Course price:** £525 + vat plus £160\*BOHS exam fee (no vat). Total £790.00

**Duration of course:** 3 days to include the BOHS formative assessment and the BOHS exams

**Course overview:** The BOHS P402 Module is the minimum recognised qualification required to undertake asbestos surveys. This module provides practical knowledge about the surveying of buildings for asbestos and the management procedures necessary to minimise exposure. You'll learn about asbestos legislation; asbestos in buildings; and their public health risk; principles of asbestos surveys; risk assessment and risk management strategies; asbestos registers; methods for bulk sampling; suitable RPE/PPE and personal decontamination.

**Who should attend?** Anyone who is required to carry out, or commission an asbestos survey of non-domestic premises under Regulation 4 of the Control of Asbestos Regulations 2012.

BOHS P402 - Location and Dates for 2020	
E. Kilbride	11-13 Feb
Bristol	10-12 March
London	12-14 May
Leeds	2-4 June
E.Kilbride	8-10 Sept
Newcastle	22-24 Sept
Coventry	6-8 Oct
London	17-19 Nov
Milton Keynes	8-10 Dec

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## P402 Surveying & Sampling Strategies for Asbestos in Buildings (REFRESHER)

**Course price:** £320.00 + vat. Total £384.00

**Duration of course:** 2 days

**Course overview:** This course provides Refresher training on the surveying of buildings for asbestos and the management procedures necessary to minimise exposure. You'll learn about asbestos legislation; asbestos in buildings; and their public health risk; principles of asbestos surveys; risk assessment and risk management strategies; asbestos registers; methods for bulk sampling; suitable RPE/PPE and personal decontamination.

**Who should attend?** Anyone who has previously passed the BOHS P402 Module and is required to undertake, or commission an asbestos survey of non-domestic premises under Regulation 4 of CAR 2012.

P402 Refresher - Location and Dates for 2020	
E. Kilbride	11-12 Feb
Bristol	10-11 March
London	12-13 May
Leeds	2-3 June
E. Kilbride	8-11 Sept
Newcastle	22-23 Sept
Coventry	6-7 Oct
London	17-18 Nov
Milton Keynes	8-9 Dec

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## BOHS P405 Management of Asbestos in Buildings

**Course price:** £615 + vat plus £160 + BOHS exam fee (no vat). Total £898.00

**Duration of course:** 4 days to include the BOHS exams

**Course overview:** This training course provides the practical knowledge and skills to manage asbestos in buildings and audit asbestos removal projects. This course Includes a written theory and written practical exam. Candidates must pass both papers to receive their BOHS Proficiency Certificate.

**Who should attend?** Duty-holders under Regulation 4 of CAR 2012, i.e., building owners, building managers, owners of small to medium sized company premises, etc.

**Aim of the course:** To provide candidates with practical knowledge and skills to manage asbestos in buildings and to provide a basic knowledge of asbestos removal procedures.

**Prior knowledge:** Candidates for this course are expected to be aware of the contents of The Control of Asbestos Regulations 2012 and in particular Regulation 4 and the supporting Approved Code of Practice and guidance L143 Managing and working with asbestos.

BOHS P405- Location and Dates for 2020	
Leeds	20-23 Jan
Newcastle	27-30 Jan
London	3-6 Feb
E.Kilbride	10-13 Feb
Bristol	2-5 Mar
London	11-14 May
Maidstone	18-21 May
Milton Keynes	22-25 June
Sheffield	6-9 July
Bristol	13-16 July
London	7-10 Sept
E.Kilbride	14-17 Sept
Newcastle	21-24 Sept
Derby	19-22 Oct
Bristol	2-5 Nov
London	7-10 Dec
Sheffield	14-17 Dec

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## P405 Management of Asbestos in Buildings (REFRESHER)

**Course price:** £415.00 + vat. Total £498.00

**Duration of course:** 3 days

**Course overview:** This training course provides Refresher training on the practical knowledge and skills to manage asbestos in buildings and audit asbestos removal projects.

**Who should attend?** Anyone who has previous passed the BOHS P405 exam and requires Refresher training for example, building owners, building managers, owners of small to medium-sized company premises, etc.

P405 Refresher Location and Dates for 2020	
Leeds	20-22 Jan
Newcastle	27-29 Jan
London	3-5 Feb
E.Kilbride	10-12 Feb
Bristol	2-4 Mar
London	11-13 May
Maidstone	18-20 May
Milton Keynes	22-24 June
Sheffield	6-8 July
Bristol	13-15 July
London	7-9 Sept
E.Kilbride	14-16 Sept
Newcastle	21-23 Sept
Derby	19-21 Oct
Bristol	2-4 Nov
London	7-9 Dec
Sheffield	14-16 Dec

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Faculty of  
Occupational  
Hygiene  
**BOHS**  
Approved Training Provider



## **BOHS W504 Assessment & Control of Asbestos** **A BOHS Module intended for UK and International candidates**

**Course price:** £795 + vat plus £138 BOHS exam fee (no vat). Total £1092.00

This module is also available for group training (min.5) at the clients' own premises.  
Please contact us for a quote.

**Duration of course:** 5 days including the assessment exam

**Course overview:** This course provides candidates with the opportunity to increase their understanding of all matters related to asbestos. The module covers all the information on P cert modules from P401 to P405, within five days and replaces the old BOHS S301 Asbestos & Other Fibres. You'll learn about asbestos; health hazards; exposure limits; asbestos in buildings; asbestos surveys; asbestos remediation; asbestos management; assessments; air sampling and fibre counting; analysis of bulk samples and four stage clearance procedures. Pre-course reading of HSG 248 - The Analysts Guide, is strongly recommended.

**Who should attend?** This course is suitable for Consultants advising clients on the safe management of asbestos and for those overseeing management projects, in fact it is suitable for anyone who wants to enhance their technical knowledge and understanding of asbestos and other fibres. This module has International status and recognition.

### **Location and Dates 2020**

E.Kilbride - 24-28 Feb  
Bristol – 23-27 Mar  
London – 13-17 July  
Wakefield – 28 Sept – 2 Oct  
Bristol – 23 – 27 Nov

Book on-line for scheduled bookings at [www.aaa-training.com](http://www.aaa-training.com).

To enquire about In-company group training (min. 5 personnel) either in the UK or Internationally send an email to [enquiries@aaa-training.com](mailto:enquiries@aaa-training.com)

Or call us on +44 (0)1787 313137



## International Module

# BOHS IP402 Surveying & Sampling Strategies for Asbestos in Buildings

## A BOHS International Module

- Course price:** This module is available for group training (min.5) at the clients' own premises outside the UK. Please contact us for a quote. An exam fee is applicable per candidate.
- Duration of course:** 3 days including the assessment and exams
- Course overview:** This training course provides the practical knowledge to understand management options; evaluate Asbestos Survey Reports and Pre-contract information for refurbishment projects; be aware of the options and processes for Asbestos Removal and/or Remediation and know how to evaluate and update Asbestos Management Plans.
- Course content:** Avoiding the risks of Asbestos; Asbestos Legislation - framework and guidelines; understanding Asbestos Surveys and Pre-contract information; Asbestos Management Options; Appointing Contractors and/or Remediation Personnel; Method Statements/Plans of Work/ Permits to Work; Asbestos removal and Asbestos remediation methodology; Ensuring safe working procedures; Understanding post-remediation reports; Updating Asbestos Management Plan and Open forum for discussion
- Entry requirements:** Basic literacy and numeracy skills. A basic knowledge of asbestos surveying principles. Some experience of asbestos surveying under the supervision of a competent surveyor would be beneficial.
- Who should attend?** Building owners /managers; asbestos managers; asbestos project managers; or anyone with a duty under Reg. 4 of CAR2012 required to deal with management, or refurbishment projects where asbestos may be present.

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This course is available for group training (min. 5 personnel) at the clients' own premises outside the UK

## International Module

# BOHS IP405 Management of Asbestos in Buildings

## A BOHS International Module

- Course price:** This module is available for group training (min.5) at the clients' own premises outside the UK. Please contact us for a quote. An exam fee is applicable per candidate.
- Duration of course:** 4 days including the exams
- Course overview:** IP405 Management of Asbestos in Buildings is one of a suite of international qualifications. Asbestos project managers have a vital role in managing safely to prevent worker exposure to asbestos. This qualification provides candidates with the practical knowledge and skills to manage asbestos in buildings and with a basic understanding of asbestos removal procedures.
- Course content:** General health and safety; asbestos properties and internal regulatory controls; management of projects with asbestos; management of asbestos in buildings; reporting and management plans; asbestos registers; asbestos remediation and removal; the role of the analyst; air monitoring and other techniques; clearance and testing; practical work.
- Entry requirements:** Basic literacy and numeracy skills. A basic knowledge of asbestos surveying principles. Some experience of asbestos surveying under the supervision of a competent surveyor would be beneficial.
- Who should attend?** Asbestos management personnel who reside in a country that does not have a recognised asbestos management qualification.

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This course is available for group training (min. 5 personnel) at the clients' own premises outside the UK

## BOHS P401 Identification of Asbestos in Bulk Samples

- Course price:** This module is available for group training (max.6) at the clients' own premises provided there are suitable laboratory and classroom training facilities available. Please contact us for a quote. An exam fee of £310 per candidate is also applicable.
- Duration of course:** 3 days including the assessment and exam
- Course overview:** The aim of this proficiency module is to provide the theoretical and practical knowledge in the techniques of asbestos sample identification using polarised light microscopy (PLM). You'll learn about the types and forms of asbestos fibres and their industrial uses; the theory of polarised light and the practicalities of setting up and using a polarised light microscope; the approved methods for analysis of bulk fibre samples and have an understanding of the exposure controls and quality controls required during this activity. You'll also learn how to identify unknown samples; observe safety protocols; how to evaluate and check working environment control systems and develop competence in the use of microscopes.
- Who should attend?** Candidates for this course are expected to be aware of the contents of HSG 248 (Asbestos: The Analysts Guide) and in particular Appendix 2 Asbestos in bulk materials: sampling and identification by polarised light microscopy (PLM). Candidates will preferably have prior experience of analysis bulk samples and may already be participating in a quality control scheme

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This course is available for group training (max. 6) at the client's own premises wherever suitable laboratory and classroom facilities are available.

## **BOHS P900: Legionella – Maintenance and Testing of Control Measures for Domestic Hot and Cold Water Systems**

- Course price:** This module is available for group training (min.5) at the clients' own premises. Please contact us for a quote. An exam fee is also applicable per candidate.
- Duration of course:** 1 day including the exam
- Course overview:** You'll learn about legionella bacteria; legal requirements; key elements of domestic hot and cold water systems; physical inspections of water systems; legionella control regimes; temperature monitoring; basic cleaning and descaling and water monitoring.
- Course content:** Legionella and health risks 10%, legislation and guidance 10%, types of domestic hot and cold water systems 20%, precautionary measures for legionella control 15%, Sampling, testing and monitoring regimes 15%, maintenance, disinfection and cleaning 15% and record keeping 15%.
- Who should attend?** Anyone who needs a basic knowledge of legionella bacteria and the risk factors which allow it to proliferate in water systems. This training course provides the basis of competence for operatives undertaking the operation and monitoring of domestic hot and cold water systems in buildings.

## **BOHS P901: Legionella – Management and Control of Building Hot and Cold Water Services**

- Course price:** This module is available for group training (min.5) at the clients' own premises. Please contact us for a quote. An exam fee is applicable per candidate.
- Duration of course:** 1 day including the exam
- Course overview:** This training course provides an overview of the risk of legionella infections and how it can be controlled in domestic type hot and cold water systems. This course is also a pre-requirement before undertaking course P903 or P904. On successful completion, the student shall be able to demonstrate knowledge of the origins of legionella and the factors which allow it to proliferate to hazardous levels in man-made water systems; the main conditions which cause legionella infection to occur in susceptible individuals; the fundamental principles of assessing the risk of exposure to legionella in domestic hot and cold water systems; the legal requirements, approved codes of practice and best practice guidance; implementation of legionella control regimes with suitable monitoring programmes and records.
- Who should attend?** Anyone who needs to understand the risk of legionella infection and how it can be controlled.

For P900 or P901 enquire on-line at [enquiries@aaa-training.com](mailto:enquiries@aaa-training.com) or call us on +44 (0)1787 313137  
This course is available for group training (max. 6) at the client's own premises wherever suitable laboratory and classroom facilities are available.

## BOHS Approved e-learning BASIC ASBESTOS AWARENESS



- Course:** £25.00 + vat per person
- Duration of course:** 2-3 hours
- Course overview:** This Basic Asbestos Awareness pack - approved by the BOHS, is suitable for anyone involved in any type of building work where they may unintentionally disturb asbestos.
- Who should attend?** Carpenters, plumbers, electricians, joiners, cable-layers, etc, in fact anyone who is involved in general building, or refurbishment work.
- What will you learn?** You'll learn about where asbestos might be found in buildings; the dangers of asbestos; a little bit about asbestos legislation; and what to do in the case of accidental damage to asbestos containing materials (ACMs).
- Where?** This training pack is available to download and complete at your home or work, anywhere at your own pace.
- Please order on-line at [www.aaa-training.com](http://www.aaa-training.com) or call us on + 44 (0) 1787 313137 to order and pay.



### Basic Asbestos Awareness

*(Classroom based)*

- Course price:** Enquire on-line at [www.aaa-training.com](http://www.aaa-training.com) or call us on +44 (0)1787 313137. This course is available for group training (min. 5) of personnel
- Duration of course:** Approx. 3 hours
- Course overview:** This classroom based course is suitable for anyone involved in any type of building work where they may unintentionally disturb asbestos.
- Who should attend?** Carpenters, plumbers, electricians, joiners, cable-layers, etc, in fact anyone who is involved in general building or refurbishment work.
- What will you learn?** You'll learn about where asbestos might be found in buildings; the dangers of asbestos; a little bit about asbestos legislation; and what to do in the case of accidental damage to asbestos containing materials (ACMs).
- Where?** This training is held at the clients' own premises for groups of 5 or more trainees.
- Contact us by email at [enquiries@aaa-training.com](mailto:enquiries@aaa-training.com) or call us for further details + 44 (0) 1787 313137.

## Understanding Asbestos Surveys (Types, requirements and procedures)

- Course price:** This course is available for group training (min. 5) of personnel. Enquire at [enquiries@aaa-training.com](mailto:enquiries@aaa-training.com) or call us on +44 (0)1787 313137.
- Duration of course:** 1 day - can include classroom and practical training
- Course overview:** The aim of the course is to provide an introduction to asbestos surveys and their content for those personnel who do not necessarily require a formal qualification.
- Who should attend?** This training day is intended for anyone who is responsible for inspecting premises with a view to locating and assessing the condition of any asbestos-containing materials located.
- What will you learn?** You'll learn about asbestos Identification and likely locations; an overview of legislation and guidance; survey types and safe working procedures; risk assessment; safe sampling techniques; preparing the survey report and keeping and updating an Asbestos Register
- Where?** This training is held at the clients' own premises for groups of 5 or more trainees.
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## Duty to Manage

*(Complying with Regulation 4 of Control of Asbestos Regs.)*

- Course price:** This course is available for group training (min. 5) of personnel. Enquire on-line at [www.aaa-training.com](http://www.aaa-training.com) or call us on +44 (0)1787 313137.
- Duration of course:** 1 day – to include classroom training.
- Course overview:** The aim of this course is to cover the 'Duty' under Regulation 4 of CAR 2012; who it applies to; its scope and the requirements of the Duty.
- Who should attend?** This training day is intended for anyone who is defined as the 'Duty-holder' and who is required to assess whether premises contain asbestos; assess the risks from any asbestos found and take action to manage that risk.
- What will you learn?** You'll learn about asbestos containing materials, health risks, the scope of Reg. 4 and the Duty-holders legal responsibilities; surveys and types; material and priority risk assessment; developing an asbestos management plan and safe systems of work.
- Where?** This training is held at the clients' own premises for groups of 5 or more trainees.
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## Working with Notifiable or Non-notifiable, Non-Licensed ACMs *(formerly called Level 2 training)*

- Course price:** This course is available for group training (min. 5) of personnel.
- Duration of course:** 1 day to include classroom and practical training
- Course overview:** The aim of the course is to provide trainees with information about safe working procedures for work with Notifiable and Non-Notifiable non-licensed ACMs.
- Who should attend?** This training course is intended for anyone who may be required to undertake minor work on ACMs as defined in HSE's Asbestos Essential Task Sheets.
- What will you learn?** You'll learn about where asbestos might be found in buildings; the types of products that may contain asbestos; the dangers of asbestos; asbestos legislation and guidance; RPE/PPE; safe working; handling asbestos waste and personal decontamination. This training day includes both classroom and practical training.
- Where?** This training is held at the clients' own premises for groups of 5 or more trainees.
- Contact us by email at [enquiries@aaa-training.com](mailto:enquiries@aaa-training.com) or call us for further details + 44 (0) 1787 313137.

## Safe handling of Asbestos Waste *(including fly-tipped waste)*

- Course price:** This course is available for group training (min. 5) of personnel.
- Duration of course:** 1 day – can include classroom and practical training.
- Course overview:** The aim of this course is to provide information on the safe handling procedures for asbestos waste and safely clearing up illegally dumped asbestos waste.
- Who should attend?** This training day is intended for anyone who is required to handle asbestos waste; deal with emergency spillage, or clean-up illegally dumped asbestos waste materials.
- What will you learn?** You'll learn about site safety procedures; emergency procedures; safe handling of asbestos waste, including fly-tipped waste, recommended equipment; suitable RPE/PPE and personal decontamination.
- Where?** This training is held at the clients' own premises for groups of 5 or more trainees.
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## Contaminated Land Remediation

**Course price:** This course is available for group training (min. 5) of personnel.

**Duration of course:** 1 day can include classroom and practical training

**Course overview:** The aim of this course is to provide information about a range of treatment, assessment and monitoring actions that can be used to deal with the overall remediation of contaminated land.

**Who should attend?** Personnel who are required to undertake this type of remediation work on contaminated land.

**What will you learn?** You'll learn about the health risks; safe working procedures; how to identify and recognise a contaminant; how to physically remove it; how to assess and manage the risk; how to work safely and ensure the risks are reduced; what range of treatments are available and how to assess the effectiveness of your actions.

**Where?** This training is held at the clients' own premises for groups of 5 or more trainees.

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## Asbestos Awareness for Scaffolding Contractors (who hold an Asbestos Licence)

**Course price:** This course is available for group training (min. 5) of personnel.

**Duration of course:** 1 day – this can include classroom and practical training.

**Course overview:** This training covers the required modules contained in Chapter 4 of HSG247 Asbestos: The Licensed Contractors' Guide.

**Who should attend?** This training is intended for all levels of Scaffolding personnel who may be required to erect scaffolding in areas where asbestos is present

**What will you learn?** You'll learn about the health risks of asbestos and avoiding exposure; use of RPE/PPE; emergency decontamination procedures; scaffolding site roles and responsibilities and for managers there is a further module covering management systems which can be delivered on the same day.

**Where?** This training is held at the clients' own premises for groups of 5 or more trainees.

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## Understanding Asbestos for Customer Services Personnel

**Course price:** This course is available for training groups (min. 5) of personnel.

**Duration of course:** Approx. 3 hours of classroom training

**Course overview:** This course is designed for Housing Managers; Estate Team workers; Reception Staff; Customer Service personnel, or anyone who may be asked about asbestos by the general public.

**Who should attend?** This short training session provides advice for front line personnel who want to know how to deal with asbestos-related queries and be able to respond to them in an informed way.

**What will you learn?** You'll learn about asbestos and where it might be found; what types of work can be undertaken safely; what advice to give in the case of accidental damage to ACMs by someone and generally how to deal with concerns from the general public about asbestos. A short question and answer session is included for audience participation.

**Where?** This training is held at the clients' own premises for groups of 5 or more trainees.

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## Safe work with ACMs in Fire, flood-damaged or vandalised premises

**Course price:** This course is available for group training (min. 5) of personnel.

**Duration of course:** 1 day – this can include classroom and practical training (where appropriate).

**Course overview:** This training course includes information about how to deal with this type of incident.

**Who should attend?** This course is intended for anyone who is required to inspect premises damaged by fire, flood (through burst pipes, etc), or vandalism; assess the risk associated with that damage and make an informed decision on the precautions to be taken to secure the area and actions required to prevent further damage.

**What will you learn?** You'll learn about the specific associated risks; current legislation and guidance; on-site inspection procedures; risk assessment and priority action plan; how to secure the area; preventing unauthorised access; working safely including emergency procedures and waste clearance; RPE and PPE and procedures for decontamination of personnel and site.

**Where?** This training is held at the clients' own premises for groups of 5 or more trainees.

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## New Operative (Asbestos Removal)

**Course price:** This course is available for group training up to max. personnel.

**Duration of course:** Duration 3 days includes classroom and practical training

**Course overview:** This training course is for anyone new to licensed asbestos removal work.

**What will you learn?** Types, uses and risks of ACMs; health hazards; legislation and guidance; site set-up; stripping techniques; RPE/PPE; transit; decontamination; plant and equipment; waste; emergency procedures; record keeping; risk assessment; plans of work, etc. This course complies with the training requirements for new Operatives from HSG 247 - The Licensed Contractors' guide - Modules 1-18 and 24-27.

**Where?** This training is held at the clients' own premises for groups of 5 or more trainees.

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## Operative Refresher (Asbestos Removal)

**Course price:** This course is available for training groups (min. 5) of personnel.

**Duration of course:** Approx. 3 hours of classroom training

**Course overview:** This course is designed for Housing Managers; Estate Team workers; Reception Staff; Customer Service personnel, or anyone who may be asked about asbestos by the general public.

**Who should attend?** This short training session provides advice for front line personnel who want to know how to deal with asbestos-related queries and be able to respond to them in an informed way.

**What will you learn?** You'll learn about asbestos and where it might be found; what types of work can be undertaken safely; what advice to give in the case of accidental damage to ACMs by someone and generally how to deal with concerns from the general public about asbestos. A short question and answer session is included for audience participation.

**Where?** This training is held at the clients' own premises for groups of 5 or more trainees.

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## New Supervisor (Asbestos Removal)

**Course price:** This training is held at the clients' own premises for groups of 5 or more trainees.

**Duration of course:** Duration 3 days includes classroom and practical training

**Who should attend?** Any previously trained Asbestos Removal Operative who is making the transition to Supervisor.

**Course overview:** Types, uses and risks of ACMs; health hazards; legislation and guidance; site set-up; stripping techniques; RPE/PPE; transit; decontamination; plant and equipment; waste; emergency procedures; record keeping; risk assessment; plans of work, etc.

**What will you learn?** This course complies with the training requirements for new Operatives from HSG 247 - The Licensed Contractors' guide - Modules 1-18 and 24-27.

**Where?** This training is held at the clients' own premises for groups of 5 or more trainees.

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## Supervisor Refresher (Asbestos Removal)

**Course price:** This training is held at the clients' own premises for groups of 5 or more trainees.

**Duration of course:** Duration depending on results of a Training Needs Analysis

**Who should attend?** This training course is intended for trained Asbestos Supervisors who require annual refresher training

**Course overview:** This course complies with the training requirements for Supervisor Refresher training from HSG 247 - The Licensed Contractors' guide.

**What will you learn?** Depending on the TNA results, types, uses and risks of ACMs; health hazards; legislation and guidance; site set-up; stripping techniques; inspections; records; RPE/PPE; transit; decontamination; plant and equipment; waste; emergency procedures; records; risk assessment; plans of work, supervisor's role; management systems; information; instruction and training.

**Where?** This training is held at the clients' own premises for groups of 5 or more trainees.

Contact us by email at [enquiries@aaa-training.com](mailto:enquiries@aaa-training.com) or call us for further details  
+ 44 (0) 1787 313137.

## Certificate of Asbestos Management and Certificate of Asbestos Management REFRESHER

**Course price:** This training is held at the clients' own premises for groups of 5 or more trainees.

**Duration** Full course - 3 days. Refresher – 1 day

**Course overview:** This training course is suitable for anyone who is directly responsible for the overall control of asbestos-removal projects; the monitoring of workplace standards during any work with asbestos and the health and safety of employees in the workplace.

**Course content:** This training course complies with all the requirements of Chapter 4 of the HSE guidance document HSG 247 – Asbestos: The Licensed contractors' guide. You will learn about asbestos in buildings; current legislation and guidance; legal and management responsibilities; assessments; plans of work; site set-up; RPE and PPE; decontamination procedures; control measures; waste removal procedures; site auditing; air monitoring; the analysts role and the certificate of re-occupation. The training may also include practical workbook exercises.

**Who should attend?** This training course is intended for experienced Supervisors, Managers, Directors and Supervisory personnel

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## Confined Space Awareness, Safe use of Ladders And Steps and Manual Handling Awareness

**Course price:** This course is available for group training (min. 5) of personnel.

**Duration of course:** 3 short awareness sessions provided – Duration 2-3 hours

**Course overview:** Three important health and safety modules, delivered at awareness level and combined into a half-day training session for groups of personnel.

**Who should attend?** This is an ideal course for contractors, operatives and supervisors, or anyone who requires a basic understanding of these three important health and safety issues.

**What will you learn?** Confined Space Awareness, Safe use of Ladders & Steps and Manual Handling Awareness

**Where?** This training is held at the clients' own premises for groups of 5 or more trainees.

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+ 44 (0) 1787 313137.

## Emergency First Aid at Work

- Course price:** This course is available for group training (min. 5) of personnel
- Duration of course:** 1-day including classroom and practical training
- Course overview:** This course covers workplace health and safety regulations and provides trainees with basic life saving first aid training.
- Who should attend?** This course is suitable for Nominated Workplace First Aiders for low risk working environments and for anyone who wants to receive training in emergency first aid.
- What will you learn?** You will learn about the role of the first aider; managing an emergency; communication and casualty care; bleeding (minor and severe); burns; choking (adult); fainting; health and safety (first aid) regulations; resuscitation (adult CPR); seizures (adult); shock and the unconscious casualty.

The focus of this course is on preventing situations from becoming worse and learning the vital life saving skills that a trained Emergency First Aider can use until help arrives.  
All successful candidates on the course will receive First Aid certification that is valid for three years.

- Where?** This training is held at the clients' own premises for groups of 5 or more trainees.

Contact us by email at [enquiries@aaa-training.com](mailto:enquiries@aaa-training.com) or call us for further details + 44 (0) 1787 313137.



## Construction Dust (e-learning)



- Course price:** £20 + vat Per person
- Duration of course:** Short duration
- Course overview:** Construction dust is a general term used to describe different dust you might find on a construction site. There are three main types: Silica dust – concrete, mortar and sandstone. Wood dust – softwood, hardwood, plywood and MDF. Lower toxicity dusts – gypsum (in plasterboard), limestone and marble. This e-learning pack provides information on how to control the dust effectively and reduce the hazard to health.
- Who is it for?** Anyone who is involved in general building or refurbishment work.
- Where?** Purchase the pack from us and you can down-load and complete the pack anywhere, at your own pace. Once you have completed the e-learning pack you can download your personalised Certificate.

Call us on +44 (0) 1787 313137 to order and pay. The pack will then be available for immediate download.